



## *Club de Curling de Kapuskasing*

### **ANNUAL GENERAL MEETING HELD SEPTEMBER 24<sup>th</sup> 2015 AT THE CURLING CLUB ASSEMBLÉE GÉNÉRALE ANNUELLE TENUE LE 24 SEPTEMBRE 2015 AU CLUB DE CURLING**

**1. CALL TO ORDER / APPEL À L'ORDRE**

Acting President Jim Mangan called the meeting to order at 7:00 pm. He thanked those in attendance for having come out to support the executive.

**2. ROLL CALL / APPEL NOMINAL**

**PRESENT / PRÉSENT:**

John Arnold, Bob Boulianne, Hugh Campbell, Donna Carty, Jim Mangan

**ABSENT:**

Jack Jamieson, Greg Campbell

**GUEST/S / INVITÉ(E)S:**

11 other members of the curling club and 2 guests (list attached)

**3. ADOPTION OF AGENDA / ADOPTION DE L'ORDRE DU JOUR**

**MOTION #2015-09-24-1**

**Moved by Bill Volume** that the agenda be adopted as presented.

**2<sup>nd</sup> by Carmen Urbas**

**All in favour**

**√Carried**

**4. MINUTES OF THE LAST AGM / PROCÈS-VERBAL DU DERNIER AGA**

**MOTION #2015-09-24-2**

**Moved by Ed McMeekin** that the minutes of the last AGM held on September 18<sup>th</sup> 2014 be adopted as presented.

**2<sup>nd</sup> by Sandra St-Onge**

**All in favour**

**√Carried**

**5. BUSINESS ARISING / SUJETS QUI DÉCOULENT DU PROCÈS-VERBAL**

**5.1 Engraved Rock Handles / Maches gravées sur les pierres**

Jim Mangan reported that we still have 26 rock handles to sell with a 27<sup>th</sup> sold but for which the engraved handle has not yet been ordered.

## 5.2 Painting / Peinture

Jim Mangan reported that Gert Mangan had coordinated the painting of the club's lounge, and hallways between January and March 2015. The job took a total of 188 hours and the paint and supplies were paid for by the Town of Kap (\$1,333.47). Later this month, Gert will tackle the east wall of the ice shed and all doors in the ice shed. Gert also intends on painting the office during the upcoming season. Jim thanked Gert for all the hard work!

## 5.3 Piano

Jim Mangan reported that David Guay found a buyer for the club's piano. A contribution of \$50 was made. Jim thanked Dave for taking care of this task.

## 5.4 Monster Bingo / Bingo Monstre

Jim Mangan reported that the July 26<sup>th</sup> Monster Bingo was a success. The club made a net profit of \$9,324.50 of which \$6,846.59 (\$5,714.03 from the Bingo and \$1,132.56 from the Nevada) must be disbursed according to Ontario Lottery Corporation Guidelines (see attached report).

## 6. FINANCIAL REPORT / RAPPORT FINANCIER

### 6.1 Changes / Changements

Jim Mangan explained that the club's Treasurer, Bob Boulianne, resigned his position effective May 31<sup>st</sup> 2015 but remains on the board. He went on to state that he had taken over the treasurer's tasks for the period between June 1<sup>st</sup> and September 24<sup>th</sup>.

### 6.2 To May 31<sup>st</sup> 2015 / Au 31 mai 2015

Bob Boulianne presented the club's Review Engagement Report and Financial Statements, as prepared by Collins Barrow, for the period from June 1 2014 to May 31 2015 showing an excess of revenues over expenditures of -\$3,975 and an end of year cash position of \$2,362 (copy attached).

#### **MOTION #2015-09-24-3**

**Moved by Carmen Urbas** that Review Engagement Report and Financial Statements as prepared by Collins Barrow for the period from June 1 2014 to May 31 2015 be accepted as presented.

**2<sup>nd</sup> by Sandra St-Onge**

**All in favour**

**√Carried**

Jim Mangan then proceeded to give an update on the club's financial position as of September 24<sup>th</sup> 2015. The club currently has \$11,780.42 in its operating account thanks to \$2,477.91 in bingo funds, \$5,100 from the Little Rock savings account and \$990 from the Little Rock & Bantam registration held earlier in September. Of this amount, \$1,859.46 is the surplus from last year's Elementary School Curling Program. The club also has \$6,846.59 in its Bingo/Nevada OLG controlled savings account. Jim also reported that the club had entered into a photocopier rental agreement of \$50 per month for 1,250 copies. Finally, he thanked the Town of Kap for stepping up to cover the cost of repairing the brine pump, repairing the north-east storage area roof, paying for paint and paint supplies and agreeing to pay for building insurance from this point on.

### 6.3 Auditeurs 2015-16 Auditors

#### **MOTION #2015-09-24-4**

**Moved by Bill Volume** that the firm of Collins Barrow be retained to do the club's audit for the 2015-16 season.

**2<sup>nd</sup> by Ed McMeekin**

**All in favour**

**√Carried**

Jim Mangan pointed out the Collins Barrow professional fees are offset by the firm's advertising in the Curling Club.

#### 6.4 Mandat financier du CA 2015-16 BOD Financial Mandate

##### **MOTION #2015-09-24-5**

**Moved by Bill Volume** that all the business of the club and bills continue to be paid by the executive until next year's AGM.

**2<sup>nd</sup> by Dave Meesor**

**All in favour**

**√Carried**

#### 7. DIRECTORS' REPORTS / RAPPORTS DES DIRECTEURS

##### 7.1 Building / Édifice

In his absence, Jack Jamieson E-mailed his report which was read by Jim Mangan (copy attached). Jack thanked the Town of Kap for stepping up to cover building and plant room maintenance costs. He also thanked David Guay for his ice making and maintenance skills and Gert Mangan for coordinating painting. Finally, Jack pointed out that we still have issues with water infiltration along the north-east wall, water infiltration from the roof and heaving of the cement slab in the south-west corner of the ice surface.

##### **MOTION #2015-09-24-6**

**Moved by Dennis Rossi** that the Building Director's report for 2014-15 be accepted as presented.

**2<sup>nd</sup> by Hélène Jean**

**All in favour**

**√Carried**

##### 7.2 Registration / Inscription

Donna Cary reported that, over the past season, we registered 35 youth and 106 adult curlers and collected a total of \$26,290.64 in membership and spare fees. She conclude by thanking Hugh Campbell for taking care of most of the registration work due to her absence last fall (copy attached).

##### **MOTION #2015-09-24-7**

**Moved by Carmen Urbas** that the Registration Director's report for 2014-15 be accepted as presented.

**2<sup>nd</sup> by Sandra St-Onge**

**All in favour**

##### 7.3 Games / Jeux

-Hugh Campbell reported that last season we had 6 adult leagues and 3 leagues for the under 18 crowd.

-He reported on the Curling Week activities: a spaghetti supper and the draw to the button competition held in November which was won by Yvon Jean.

-Finally, Hugh reported on bonspiels hosted:

-the Dec. 19-21 Bantam Playdowns;

-the Jan. 23-25 Little Rocks Bonspiel with 20 teams participating;

-the February 10<sup>th</sup> Old Bear Bonspiel with 18 teams participating.

##### **MOTION #2015-09-24-8**

**Moved by Bill Volume** that the Games Director's report for 2014-15 be accepted as presented.

**2<sup>nd</sup> by Dave Meesor**

**All in favour**

**√Carried**

#### 7.4 Hospitality / Hospitalité

John Arnold reported that we had good sales at our big events over the past season. He felt that it would be to our advantage if we added bonspiels and after-season events to increase revenues. John went on to report that the cancelled Kiewit year-end rental resulted in some products being left over and explained that snack food and beverages left over from the bingo would be used in the bar at the start of the season. John concluded by thanking the Seniors for their help with clean ups prior to major events.

##### **MOTION #2015-09-24-9**

**Moved by Ed McMeekin** that the Hospitality Director's report for 2014-15 be accepted as presented.

**2<sup>nd</sup> by Sandra St-Onge**

**All in favour**

**√Carried**

#### 7.5 Fund Raising / Prélèvement de fonds

In Greg Campbell's absence, Jim Mangan reported on fund raising for 2014-15. A total of \$5,009 was raised from ice shed sponsorships (\$1,146.95 unpaid to date) and \$5,116 was raised with the November Spaghetti Supper, the two Senior Bonspiels, the Old Bear Bonspiel, the March Breakfast, the year end Supper and Awards Night and the sale of engraved curling stone handles.

##### **MOTION #2015-09-24-10**

**Moved by Hélène Jean** that the Fund Raising Director's report for 2014-15 be accepted as presented.

**2<sup>nd</sup> by Gert Mangan**

**All in favour**

**√Carried**

#### 7.6 Rentals / Locations

Jim Mangan reported that rentals had brought in a total of \$5,872.25 last season (see attached report).

##### **MOTION #2015-09-24-11**

**Moved by Carmen Urbas** that the Rentals report for 2014-15 be accepted as presented.

**2<sup>nd</sup> by Gert Mangan**

**All in favour**

**√Carried**

#### 7.7 School Curling Programme / Programme de Curling scolaire

Jim Mangan reported that the 2014-15 School Curling Program was very successful thanks \$5,800 in donations from its 6 sources: la Caisse Populaire, les Chevaliers de Colomb #2777, Lecours Motor Sales, the Rotary Club of Kapuskasing, Branch 85 of the Royal Canadian Legion and the now dissolved Kap Ringette Association. A total of 268 students from 13 classes participated in 12 hours of in-class instruction and 50 hours of on-ice instruction with the help of 19 volunteers who logged 192 on-ice hours (see attached report). Jim thanked all volunteers and the program's instructor David Guay for the enthusiastic and competent manner in which he ran the program. Finally, Jim reported that the second annual inter-school bonspiel was held on March 26<sup>th</sup> and all 5 participating schools were represented.

##### **MOTION #2015-09-24-12**

**Moved by Yvon Jean** that the School Curling Programme report for 2014-15 be accepted as presented.

**2<sup>nd</sup> by Ed McMeekin**

**All in favour**

**√Carried**

## 8. PRESIDENT'S REPORT / RAPPORT DU PRÉSIDENT

Jim Mangan, the club's Acting President, presented the President's Report for 2014-15. He expressed concern over the fact that the board was operating with less than a full complement of members and he expressed concern over the need to find a President and a Treasurer. He reviewed the club's precarious financial situation at the start of the past season and highlighted the steps taken to date to address the shortfall. He outlined the executive's intent to continue rebuilding financial reserves in the upcoming season by increasing rental and sponsorship revenues, by selling the remaining rock handles and by holding a 50/50 draw. Jim concluded by thanking all members involved in the operation of the club over the past year (see attached report).

### **MOTION #2015-09-24-13**

**Moved by Hélène Jean** that the President's report for 2014-15 be accepted as presented.

**2<sup>nd</sup> by Dennis Rossi**

**All in favour**

**√Carried**

## 9. NEW BUSINESS / AFFAIRES NOUVELLES

### 9.1 Frais d'adhésion 2015-16 Membership Fees

Jim Mangan presented the recommended fee structure for the 2015-16 season.

#### **MOTION #2015-09-24-14**

**Moved by Hugh Campbell** that spare fees be applicable to non-league members only. Members who pay at least one monthly fee do not have to pay spare fees.

**2<sup>nd</sup> by Don McCaskill**

**All in favour**

**√Carried**

#### **MOTION #2015-09-24-15**

**Moved by Carmen Urbas** that the recommended fee structure be adopted for the 2015-16 curling season.

**2<sup>nd</sup> by Ed McMeekin**

**All in favour**

**√Carried**

#### **MOTION #2015-09-24-16**

**Moved by John Arnold** that the club adopt David Guay's offer to hold 6 session Learn to Curl courses at a cost of \$50 plus HST.

**2<sup>nd</sup> by Hugh Campbell**

**All in favour**

**√Carried**

### 9.2 Calendrier 2014-15 Calendar

Jim Mangan distributed the 2015-16 calendar of events starting with Little Rock, Bantam and Junior registration on September 19<sup>th</sup> and ending with the Year-end Supper and Awards Night on April 2<sup>nd</sup> (attached). He noted that other events would be added as the season progresses.

### 9.3 Prélèvement de fonds 2015-16 Fund Raising

In Greg Campbell's absence, Jim Mangan reviewed last season's fund-raising activities and explained that the board felt that holding another bingo would be difficult and risky. Greg Campbell continues to look for a spot to sell Nevada tickets but all potential venues are taken at the present time. He concluded by stating that the executive was open to suggestions from the membership and that it was recommending that the club hold a community 50/50 draw during the coming season.

**MOTION #2015-09-24-17**

**Moved by Ed McMeekin** that the Kap Curling Club hold a community 50/50 draw during the 2015-16 season. The maximum prize will be \$4,000, tickets will sell for \$2 each or 3 for \$5 and the draw will be held at the year-end Awards Night.

**2<sup>nd</sup> by Don McAskill**

**All in favour**

**√Carried**

**10. ELECTIONS / ÉLECTIONS****10.1 Introduction****MOTION #2015-09-24-18**

**Moved by Dave Measor** that John Arnold be elected to chair the elections.

**2<sup>nd</sup> by Yvon Jean**

**All in favour**

**√Carried**

John Arnold explained that there were four members who still have one year to serve in their mandate: Bob Boulianne, Greg Campbell, Hugh Campbell and John Arnold. He went on to explain that 3 members' mandates had expired: Donna Carty, Jack Jamieson and Jim Mangan. One two year mandate was unfilled last season. Therefore, a total of 4 positions on the Board of Directors are open.

**10.2 Nominations****MOTION #2015-09-24-19**

**Moved by Jim Mangan** that Donna Carty be elected to serve a two year term on the Kap Curling Club's Board of Directors.

**MOTION #2015-09-24-20**

**Moved by Donna Carty** that Jack Jamieson be elected to serve a two year term on the Kap Curling Club's Board of Directors.

**MOTION #2015-09-24-21**

**Moved by Greg Campbell** that Jim Mangan be elected to serve a two year term on the Kap Curling Club's Board of Directors.

There were no further nominations.

**MOTION #2015-09-24-22**

**Moved by Hugh Campbell** that nominations be closed.

**2<sup>nd</sup> by Dave Measor**

**All in favour**

**√Carried**

Given that all three candidates had signed the nomination form, all three were elected to two year terms, by acclamation. One two year position on the Board remains vacant and, according to the club's constitution, the executive can elect members to fill these positions during the upcoming season.

**11. QUESTION & SUGGESTION PERIOD / PÉRIODE DE QUESTIONS ET SUGGESTIONS**

No interventions

## 12. ADJOURNMENT / LEVÉE DE LA SÉANCE

### **MOTION #2015-09-24-23**

**Moved by Carmen Urbas** that the meeting be adjourned at 9:10 pm.

**All in favour**

√**Carried**

### ATTESTATION

We attest that these minutes constitute an accurate summary of the deliberations held during the September 24<sup>th</sup> 2015 Kap Curling Club Annual General Meeting.

*Nous attestons que ce procès-verbal constitue un résumé fidèle des délibérations du 24 septembre 2015 lors de l'Assemblée Générale Annuelle du Club de Curling de Kapuskasing.*

*Donna Carty, Vice-President*

*Date*

*Jim Mangan, secrétaire*